



**12. SKILLS AND EXPERIENCE**

- Proficient and professional telephone manner essential.
- Experience of Sales Order Processing in Sage Line 50 Accounts useful.
- Proficient with computers (Web, Email, Word Processing) essential.
- Proficient with computers (Photoshop, Spreadsheets, Databases) useful.

**12. APPROVAL:**

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**MANAGER (1)**

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**MANAGER (2)**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**